

VARIETY WHOLESALERS, INC.
PO SEND METHOD CHOICE #1
EDI 850-PO / 997 (+*BACKUP EMAIL-recipient value required)
www.rosesdiscountstores.com
<https://www.rosesdiscountstores.com/edi-index>
CORPORATE RECEPTIONIST – 252-430-2600

DO NOT REPLY REQUESTS OR INQUIRIES TO: orders@vwstores.com

Orders@vwstores.com is not monitored for replies/vendor issues.

URGENT ISSUES - WHO TO CALL?:

PO CONTENT CHANGE/RESEND (i.e.- dates, prices, add/remove items) – contact your **VARIETY merchandising associate**, email or phone.
LABELS for items (including FINELINE) – reference your **VARIETY merchandising associate**, email or phone.

VARIETY sends FINELINE our order data updates – daily at noon and midnight.

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SHIPPING ADVICE (routing, pickups) – **UNYSON**, website www.myhybgroupp.com 866-722-0291 or email varietywholesalers@hubgroup.com

NC APPOINTMENTS (Henderson, NC appointments) - 252-430-2503 or email appointments@vwstores.com

GA APPOINTMENTS (Newnan, GA appointments) - 770-304-1223 or email ngaappointments@vwstores.com

PAYMENTS/general INVOICE questions/DISCOUNT-ALLOWANCE INQUIRIES – VW Accounts Payable Management 252-430-2154

FREIGHT BILLS – Tim Hedgepeth 252-430-2464 / thedgepeth@vwstores.com or Sonya Penny 252-430-2465 / spenny@vwstores.com

EDI in general, EDI purchase orders, or PO SEND METHOD CHANGES – Lisa Cooper; lcooper@vwstores.com or 252-430-2303

EMAIL recipient changes or EDI 810 invoices – Lee Anne Baity; lbaity@vwstores.com or 252-430-2183

EDI 810 invoice rejections (system generated) – EDI810support@vwstores.com

MULTIPLE SENDS OF THE SAME PO ARE POSSIBLE AND PROBABLE. PO send occurrences can be from:

- VARIETY merchandising staff sending POs manually via scans or faxes (outside of our system's control/tracking).
- PO changes – system *RE-releases will generate/send 'changed' 850's encoded as 'original' respectively.
 (Reference **"PO CHANGE" RESEND OPTIONS** below. Inform the VARIETY merchandising associate if 'NO RESEND' is your preference).

VARIETY's PO NUMBERS ARE UNIQUE. Please do not duplicate or double-ship.

Definitions to Reference Below: (your values VAN+qualifier/id and BACKUP recipient):

***ELECTRONIC ADDRESS=** your VAN (Value Added Network) + qualifier/id; VARIETY'S is **OPEN TEXT (a.k.a. GXS-INOVIS) + 12/8003473765.**

***BACKUP EMAIL = EMAIL TO BACKUP recipient with PO as an attachment (attachment type defaults to .pdf; .txt is available).**

***RE-release = PO Change:** When a VARIETY PO CONTENT CHANGE is needed – our purchasing system mandates the buyer to re-open the PO, make the change and **RE-release** the PO. Our **RE-release** process results multi-sends of same PO.

PO SEND METHOD #1:

Any release of a purchase order from VARIETY's purchasing systems, the following occurs:

- **EDI** – VARIETY "850-purchase order" data is generated to vendor's qualifier/id from our qualifier/id.
 850 EDI data represents VARIETY's purchase order. The 850 data is sent to our VAN. Our VAN forwards the 850 to the vendor's ***ELECTRONIC ADDRESS**. **Note: VARIETY EDI data is batched and sent daily at 1pm, 4pm & 10pm to our VAN - OPEN TEXT (a.k.a. GXS-INOVIS). On-demand data send sessions can occur.**
In reply to our sent 850-purchase order, VARIETY expects a "997-acknowledgement" within 24 hours.
- ***BACKUP EMAIL** – (rare, in case of EDI outage) Instead of 850-purchase order data, our system will generate an EMAIL to the BACKUP EMAIL recipient from orders@vwstores.com with the PO as an attachment and a read-reply-request (system monitoring occurs for read-replies). No EDI 850 version of the changed PO will send.
 - **CAUTION! - Each .pdf attachment generated has the same name, poviaemail.pdf.**
 Be wary of saving/naming/sharing/overwriting these document(s).

"PO CHANGE" RESEND OPTIONS:

- **NO RESEND** – No EDI 850 or EMAIL versions of the changed PO will send.
- **RESEND VIA EDI (default)** – The system will generate an EDI 850 with changed **data**.
Note: the RESEND VIA EDI sends another 850 still encoded as an 'original' PO.
 - *Some vendor's systems can accept this and overwrite an existing PO.*
 - *Some vendors need to delete the existing PO in their system before our resend.*
 - *Some vendors cannot process a '2nd' original 850 of the same PO.*

If VARIETY PO changes occur - changes to the purchase order in vendor's system may need to be entered manually.